

BOARD OF PUBLIC WORKS AND SAFETY

July 24, 2007

Regular Session:

The Board of Public Works and Safety met in regular session on Tuesday, July 24, 2007 at 9:00 a.m. in the Common Council Chambers. Members present were: Cindy Murray, Gary Henriott, Tom Shorter, Norm Childress, and Tilara McDonald-Treece.

Jacque Chosnek, 1st Deputy City Attorney, was also present.

President Murray called the meeting to order.

MINUTES

Mr. Shorter moved for approval of the minutes from the July 17, 2007 regular meeting. Mr. Henriott seconded. Passed.

NEW BUSINESS

Community Development

Release of Grant, Lien and Restrictive Covenant Agreement – 107 Quincy Street

Aimee Jacobsen, Community Development Director, presented to the Board and recommended approval of a Release of Grant, Lien and Restrictive Covenant Agreement for 107 Quincy Street. Mr. Henriott moved for approval. Mrs. McDonald-Treece seconded. Passed.

Engineering

Addendum #5 Agreement for Utility Service - Concord Plaza/Old National Bank, Phase One

Bob Foley, Assistant Public Works Director, presented to the Board and recommended approval of Addendum #5 for Phase One, Lot 2 of Concord Plaza/Old National Bank Agreement for utility Service along with a check in the amount of \$12,781.00 for utility fees. Mr. Henriott moved for approval. Mr. Childress seconded. Passed.

Permission to Advertise – House Demolition – 1121 N 8th Street and 1319 – 1321 N. 18th Street

Jenny Bonner, Public Works Director, presented to the Board and requested permission to advertise for Bid a House Demolition at 1121 N. 8th Street and 1319-1321 N. 18th Street. Mrs. Bonner noted a scrivener's error on page two (2) of the Notice to Bidders. The word "ninety" in lines one (1) and three (3) should be changed to "thirty". Mrs. Bonner stated the change would be issued by Addendum. With Board approval the advertisements would run on July 27, 2007 and August 3, 2007 with bids to be received on August 14, 2007. Mrs. McDonald-Treece moved for approval. Mr. Shorter seconded. Passed.

Change Order #2 – Charles Street Improvement Project

Mrs. Bonner presented to the Board and recommended approval of Change Order #2 in the amount of \$1,621.27 from CC&T Construction, Inc. for the Charles Street Improvement Project for the addition of one (1) tree and additional asphalt milling on side streets. Mr. Shorter moved for approval. Mr. Childress seconded. Passed.

Addendum #3 Agreement for Utility Service – 52 South Industrial Subdivision, Phase Two

Mr. Foley presented to the Board and recommended approval of Addendum #3 for Lot 3 in the 52 South Industrial Subdivision, Phase Two for Agreement for Utility Service along with a check in the amount of \$7,869.00 for utility fees. Mr. Henriott moved for approval. Mr. Childress seconded. Passed.

Legal Counsel

Grant of Easement and Acceptance by the City of Lafayette for Sanitary Sewer Utility Facilities, Lines and Systems – Faith Properties Inc.

Jacque Chosnek, 1st Deputy City Attorney, presented to the Board and recommended approval of a Grant of Easement and Acceptance by the City of Lafayette for Sanitary Sewer Utility Facilities, Lines and Systems, Water Line Easement and a Release of Easements for Faith Properties Inc. Mrs. Chosnek explained that in late 2006 Faith Properties, Inc., which is an affiliation of Faith Baptist Church, granted the City a water and sewer line easements based on the proposed location of the lines at a development project in their location. After the project was completed and a survey performed it was discovered that the water and sewer lines were in a slightly different location than the originally thought. It was also brought to the City's attention that neither easement had been approved by the Board of Public Works and Safety prior to being recorded. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

Water Line Easement – Faith Properties Inc.

Mrs. Chosnek presented to the Board and recommended approval of a water line Easement for the Faith Properties, Inc. Mr. Henriott moved for approval. Mrs. McDonald-Treece seconded. Passed.

Release of Easements – Faith Properties Inc.

Mrs. Chosnek presented to the Board and recommended approval of a Release of Easement for Faith Properties, Inc. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

Water Pollution Control

Escrow Agreement – Bowen Engineering Corporation/Ross Road Lift Station, Contract B Project

Brad Talley, Water Pollution Control Superintendent, presented to the Board and recommended approval of an Escrow Agreement for Bowen Engineering for the Ross Road Lift Station, Contract B Project. Mr. Childress moved for approval. Mrs. McDonald-Treece seconded. Passed.

CLAIMS

Mike Jones, Controller, presented for Board approval, Claims in the amount of \$3,367,262.61. Mr. Shorter moved for approval. Mr. Henriott seconded. Passed.

MISCELLANEOUS

Mayor Roswarski announced the passing of James Riehle on Monday, July 23, 2007. Mayor Roswarski thanked the former Mayor and his family and extended the City's condolences and sympathy adding they would be kept in our thoughts and prayers during this difficult time. Mayor Roswarski stated former Mayor Riehle's mark is seen and will be seen on many things in Lafayette for years to come and requested a moment silence.

Mayor Roswarski also stated that flags will be lowered to half staff for all City facilities at 12:00 noon today through the completion of the services for the former Mayor which have yet to be determined and respectfully requested other government agencies, community businesses and citizens to do the same.

Mayor Roswarski announced that the Charles Street Ribbon cutting has been rescheduled for today at 10:30 a.m. it had been cancelled due to weather conditions.

Proclamation – Special Olympics Day

Mayor Roswarski along with Jeff Neff, representing Special Olympics, read aloud the following proclamation in recognition of Special Olympics Day

Whereas, The day of July 24, Special Olympics Indiana Tippecanoe County will be present at the Tippecanoe County fair continuing a Special Olympics awareness campaign in our community; and

Whereas, Special Olympics Indiana Tippecanoe County provides year-round training and competition in a variety of Olympic-type sports for children and adults with intellectual disabilities; and

Whereas, Special Olympics Indiana Tippecanoe County serves more than 200 citizens with intellectual disabilities in our community; and

Whereas, Numerous volunteers and organizations in our community provide countless hours of service and generous funding; and

Whereas, Athlete participants in Special Olympics benefit from improved physical fitness and motor skills, greater self-confidence, a more positive self-image, and increased friendships; and

Whereas, Special Olympics athletes are taking active leadership roles on and off the playing field through participation in Athlete Leadership Programs (ALPs); and

Whereas, Athletes who participate in Special Olympics become better students, employees, and community members; and

Whereas, The purpose of a Special Olympics Day is to increase awareness of Special Olympics in Tippecanoe County through publicity in the media, speeches to organizations, fund raising, and special events;

Now, therefore: I, Tony Roswarski, as Mayor of the City of Lafayette, do hereby proclaim July 24, 2007 as:

SPECIAL OLYMPICS DAY

In Lafayette

IN WITNESS WHEREOF:

I have hereunto set my hand and caused this Seal of the City of Lafayette to be affixed hereto

This 24th day of July in the year Two Thousand Seven

Department Updates

Andy Milam, IT Manager, gave the following department update:

- City Website and Content Management Software used to maintain the content – The company the City purchased the existing content management software from has gone out of business and are looking for a replacement solution provider, one that specializes in government websites. The selection has been narrowed down to one provider, based on the services, prices and perceived corporate stability they offer. Mr. Milam will be bringing a contract for those services to the Board at the August 7, 2007 meeting for approval. The provider selected not only offers content management solutions; they also offer modules that will dramatically improve citizen's ability to interact with the City and the website. The most notable modules are the Action Center, E-gov program event and Facilities Registration.
 - The Action Center - Allows citizens to submit different issues on-line such as; report broken signs and graffiti, allows them and us to watch the progress of the issue they submit through to completion. It promotes two way communications, contains robust reporting features for the City and allows us to accurately evaluate services.
 - E-gov Program Event and Facilities Registration Module – Creates on-line registration forms for community programs, events and facilities. Registrants can enter their own registration data online and includes the ability to accept on-line payment of registration or reservation fees at the City's option, being a perfect solution for the Parks Department and others.
- Phone System – It has been four (4) years since the current phone system was installed. Due to some early instability issues, four (4) remote locations outside of City Hall; Facilities, McAllister Recreation Center, Fire Station #9 and the Depot at Riehle Plaza lost some system integration. We have the ability to bring them back into the integrated phone system with an upgrade. His department has been working with local vendor to come up with a package and hopes to be able to present something soon to the Board.
- New World Software Solutions – Continues to evaluate along with Dot Net (Microsoft based Solution) software package. Specifically the City is looking at their Community Development Module to be used in the Engineering Department for permitting, parcel management, municipal inspections, and request for services, tracking and GIS Data integration. New World Customer Care representatives will be flying in tomorrow to meet with us to see how things are going. They will be discussing new ways they have to help us get to where we want to be.
- Fiber Optics - Ivy Tech and the City of Lafayette will be partnering together on a fiber optic project. The City's Ross Road Lift Station, located on the edge of Ivy Tech's campus has a need to get fiber and it could be done economically by running fiber through the campus. Ivy Tech had already entered into an agreement to bring fiber onto their campus the timing was perfect, partnering together will allow each party to enjoy a reduced of construction for the overlapping needs. In addition the fiber line to the lift station creates a future opportunity for a redundant connection to be made at a reduced cost by completing the fiber loop at the end of Ross Road.
- Online Audio – They are always to improve or offer new services in technology using what we already have today. On-line audio is currently provided of the Board meetings live on the internet. Soon those will be available as a pod cast for those with IPODS or similar devices.

Rick Morrissey, Purchasing Manager, gave the following department update:

- Vehicles – 359 total plated vehicles;
 - 94% owned
 - 5% lease purchasing
 - 1% straight lease
- Supplies - Vendor Request for quotes have been completed for 2007
- Sealed Bids – Two sealed bids request were done through the Joint Purchasing Board; Gravel, Sand, Limestone and Soils and Winter Road Salt.
- 2008 Budget – Preparing for the presentation for City Council for his department.

There being no further business to come before the Board, President Murray stated the meeting was adjourned.

The time being 9:25 a.m.

BOARD OF PUBLIC WORKS AND SAFETY

Cindy Murray s/s

President

ATTEST: Deb Puetz s/s

Deb Puetz, 1st Deputy Clerk

Minutes written by Deb Puetz, 1st Deputy Clerk

The Engineering Office issued the following Building Permits for the week ending July 20, 2007:

13746	Jimmy John's Enterprises Inc	103 Farabee Dr N	Event sign 7/14-7/28	\$25.00
13747	Hispanic Grocery Store	2108 E 350 S	Interior tenant finish for Hispanic Grocery	\$45,000.00
13748	Brian Conner	707 S 16th St	Sign for Conners Body Shop	\$100.00
13749	Gerald J Kalal	1016 Main St	Interior remodel	\$46,000.00
13750	Joann Sowders-Pushor	1924 Charles St	Upgrade to 100 amps fuse box to breaker	\$800.00
13751	William Frazier	1712 Blackoak N	Convert overhead service to underground	\$200.00
13752	Tim Vanderkleed	640 Ferry St	Deck	\$2,000.00
13753	Bev Baker	1701 Ocala Ct	upgrade 200 amps	\$1,500.00
13754	Larry & Denise Vanderkleed	1728 Wilson St	upgrade 100 amp	\$750.00
13755	Ron Siovalia	1910 Kossuth St	upgrade 200 amps	\$3,000.00
13756	Chuck Homier	3203 Teal Rd	Sign for Homier	\$2,500.00
13757	Lafayette Pavillions Partners LLC	210 Creasy Ln S	New retail shop building - building shell E	\$890,000.00
13758	Concord Investments LLC	3304 Concord Rd	Sign for Allied Waste Services	\$1,000.00
13759	Habitat for Humanity	808 Wabash Ave	Wreck single family residence	\$60,000.00
13760	Donald Reynolds	930 Greenwich St	move meter to south side	\$1,500.00
13761	Aaron Goodman	1912 Schuyler Ave	Remodel	\$15,000.00
13762	Thomas & Carolyn Price	12 N 3rd St	Install 3 joists on 2 floors for support	\$3,900.00
13763	William & Joan Jenkinson	624 S 16th St	Roof over existing front porch	\$3,900.00
13764	Michael Brouillette	902 Kossuth St	Interior remodel of Shelter Insurance office	\$50,000.00
13765	Andy Powers	412-414 Main St	Remodel of 1st floor for banking offices	\$76,000.00
13766	National Partners on Earl	627 Earl Ave S	Interior finish for Copy Print Shop	\$350,000.00
13767	Cheryl Peake	1723 Charles St	Above ground pool w/deck	\$13,000.00